

Request Date

Fox Hill Filing One

External Modification Request Form

This form must be completed for any exterior modification including: roof, paint, new structure, major landscaping, fencing and any other modification that would be visible from the street.

Estimated Start Date

Please e-mail or deliver the form to Matt Davis - mjdavis340@me.com or 445 Greenwood Ln.

I/We understand/agree I/We must receive prior written or e-mailed approval from the HOA board to proceed with the modification. I/We understand approval does not constitute City of Longmont local building and planning department approval, and I/We may be required to obtain a building permit for the project. I/We agree to complete the modification as promptly as is possible for the project after receiving approval. Homeowner's Signature This section is to be completed by the HOA board. The decision shall be made as soon as possible and no	Name/s		Address	
with the modification. I/We understand approval does not constitute City of Longmont local building and planning department approval, and I/We may be required to obtain a building permit for the project. I/We agr to complete the modification as promptly as is possible for the project after receiving approval. Homeowner's Signature This section is to be completed by the HOA board. The decision shall be made as soon as possible and no	Telephone#		E-Mail Address	
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·	omeowner's Sig	nature		
longer than 30 calendar days after receiving the request.				be made as soon as possible and no
Approved	Approved	А ррі	roved with Conditions	Not Approved
Approval conditions or Not Approved comments:	Approval conditio	ns or Not Approved o	omments:	
The HOA approval process occurs via e-mail and a record of the process and approving members is retaine by the board. The following HOA board members approved this request.				
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Date Approved	• • •	•	•	5

Form Updated: October 29th, 2023



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External Modification Request Description

Contracting Firm
Please be as specific as possible. Attach applicable drawings, diagrams, color samples pictures or website links. If this is a roof or fencing request, review the "Roofing Policy", "Good Neighbor Fence Policy" and/or the "3rd Ave and Pace Street Fencing FAQs" on the HOA website.

Form Updated: October 29th, 2023